

unleesh

Quick Start Guide

1. Launch Your Team's Path

- Click on the name of a Path you are authorized to manage at <http://unleeshadmin.com:8081/admin/paths/>.
- Once the Path opens, click on **Path Listing**, edit the placeholder Lessons and Steps and begin creating Steps for your team!

Olivia's Company (edit path)

Manage invites

Icon

Description

Welcome to the Unleesh Advanced Publishing Tool. As you can probably tell, this publishing tool was made by developers for developers. We are diligently working on a more user-friendly backend tool for the public. In the meantime, we are giving Path Managers access to this more complex tool. You can always find training materials <here> to help you along your way and feel free to play around. You can't break anything. (Famous last words. :))

Path listing

hide

Lesson 1 - Name of your first Lesson (edit lesson)

delete lesson

Level 1 - Level 1 (edit level)

Title	Points	Attachment
Name of your first step in Lesson 1	1	<div><div>edit step</div><div>delete step</div></div>

add step to level 1

add level to lesson 1

↙ Edit and save

↘ Click here to edit and build your first step!

Tip: You can always customize your logo and name of Path by clicking on edit path at the top of the screen.

2. Create Your Team's Steps

Step edit

Title

Name of your first step

Step number

1

Determines where Step will show up in Lesson.

Description

B *I*    Source

Delete this text and add your content here for your first Step. A good first Step would be a Welcome message to participants on the Path. Remember you can also upload a video or PDF below in the File section if you have additional materials you would like to share within the step.

Here's where you share information important to your team.

Step submit description

Add the action you would like the user to take here. For the first Step you might just ask all of the participants to share a video, text or audio introducing themselves and what they hope to get out of this Path..

Here's where you instruct how you want your team to respond to the above information.

Points

1

Assign points to be rewarded when Step is completed.

Level

Level 1

Advanced stuff!!! Leave and create all steps at Level 1 until you can explore more.

Optional: Upload a video you'd like to share in this Step.

File

No file chosen

Choose File

Submit options type

files

File options

Choose how you want users to respond to the Step

Allow audio ☒

Allow photo ☒

Allow text ☒

Allow video ☒

Save

All good? press Save!

NOTE: Currently All Paths are required to have at least two Lessons and one Step per Lesson.

Back to the list

3. Invite Your Team

- Click on the Manage Invites link at the top of the Path Listing page.
(Get there by clicking "Back to the list" from a Step page.)
- Click Create Invites and start adding emails.
(We recommend putting commas between emails to keep yourself organized.)

Create invite

Add users

← Add emails here.

Subject

You're invited to a Private Path on Unleesh

← Edit email subject line and body text here.

Email body

Source B I Link Unlink List Bulleted List

You have been invited to the Olivia's Company Private Path on Unleesh.

Please download the Unleesh App at the [App store](#) or [Google Play](#) if you haven't already.

Remember to register with the email address this message was delivered to in order to gain access to this Private Path.

See you on Unleesh!

Save

← Press Save to send welcome emails and add users to the path.

4. Open the Unleesh app!

Watch teamwork and productivity grow!

